

## Medical Assistant Certificate

This is to certify that \_\_\_\_\_ has demonstrated and completed on-the-job training as a Medical Assistant under the auspices of the undersigned as follows and in compliance with California Code of regulations, Title 16, Chapter 14, Sections 1366. 1366.1. 1366.1, 1366.3 and 1366.4

Please ***initial*** the areas of training:

- \_\_\_\_\_ Preparing patients for and assisting in exams, procedures, positioning, draping, shaving and disinfection treatment sites.
- \_\_\_\_\_ Performing, collecting, and recording vital signs including pulse, respiration rate, blood pressure and basic information about the presenting and previous conditions.
- \_\_\_\_\_ Performing simple lab and screening tests, customarily performed in a medical office.
- \_\_\_\_\_ Non-Invasive collecting and preserving specimens for testing, including urine, sputum, semen, and stool.
- \_\_\_\_\_ Assisting patients in ambulation and transfers.
- \_\_\_\_\_ Performing ear lavage to remove impacted cerumen.
- \_\_\_\_\_ Removing sutures or staples from superficial incisions or lacerations.
- \_\_\_\_\_ Applying and removing bandages, dressings, orthopedic appliances, removing casts, splints, and other internal devices.
- \_\_\_\_\_ Administering medications orally, sublingually, topically, vaginally, rectally or by providing a single dose to a patient for immediate self-administration. In every instance, prior to administration of medication by the medical assistant, a licensed provider shall verify the correct medication and dosage.
- \_\_\_\_\_ Performing electrocardiogram.
- \_\_\_\_\_ Other:  
\_\_\_\_\_  
\_\_\_\_\_

Pediatric preventive care screenings for ages 0 to 20 years based on the American Academy of Pediatrics requirements. Training modules are available at the DHCS website:  
<https://www.dhcs.ca.gov/services/chdp/Pages/Training.aspx>.

- \_\_\_\_\_ Anthropometric Measurements: Collecting and recording patients' data, including head circumference, height, weight, BMI and plotting values on WHO and CDC growth charts.
  
- \_\_\_\_\_ Hearing Screening: Performing audiometric testing, not requiring interpretation by the medical assistant to obtain test results.
  
- \_\_\_\_\_ Vision Screening: Performing visual field testing, simple or automated ophthalmic testing, not requiring interpretation by the medical assistant to obtain test results.
  
- \_\_\_\_\_ Dental Services: Documenting the last oral assessment and fluoride screening. Identify dental home and ensure referral to a dentist is provided at least annually. Apply fluoride varnish under provider's prescription and supervision.

Clinic Name: \_\_\_\_\_

Provider Name: \_\_\_\_\_

\_\_\_\_\_  
Provider's Signature

\_\_\_\_\_  
Date